

Jill Jarrell  
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## **EDUCATION**

University of Tennessee, Knoxville, TN  
Masters of Information Science, May 2004

Berea College, Berea, KY  
Bachelor of Arts, May 2001

## **EXPERIENCE**

### Pikes Peak Library District, Colorado Springs, CO

May 2004-August 2009

Senior Librarian for Teen Services

- Developed two teen services strategic plans, and participated in library-wide strategic planning
- Managed the teen services programming budget of \$29,000 with an additional \$594,484 in community donations
- Coordinated the teen services team of seven core members and eleven library branch liaisons
- Supervised work study students from the University of Colorado at Colorado Springs, temporary summer employees and teen volunteers
- Provided over 400 programs with 12,000 patrons attending in 2008
- Oversaw the development and construction of the new East Teen Center facility
- Developed the policies and procedures for the East Teen Center
- Reported to the Board of Trustees on the plans, progress and achievements of the Teen Services staff
- Created training tools for library staff on reference services for teens
- Provided chat reference services to Colorado residents through Ask Colorado using Tutor.com software
- Provided email, IM (Meebo and RefChatter) and in-person reference services to child, teen and adult patrons at general and specialized service points
- Coordinated the Teen Summer Reading Program with approximately 4,000 teens participating each summer
- Created and taught online database classes and Microsoft office classes for middle school, high school and technical school students and parents of homeschool students
- Created subject guides to help patrons navigate resources
- Engaged critical thinking and reading skills with teens through booktalks
- Presented sessions on engaging the reading skills of teens to the Colorado Teen Literature Conference and state library workshops
- Selected materials for the teen video game collection. Also assisted with the selection of teen fiction, teen non-fiction, teen reference and graphic novels
- Implemented the Teen Zone Blog and Teen Zone Message Board, as well as other elements of the Teen Zone website (ppld.org/teens)

University of Tennessee, Knoxville, TN

June 2003-May 2004

Library Assistant, Hodges Library

- Provided reference services for university students and faculty
- Provided basic computer assistance to students

University of Tennessee, Knoxville, TN

June 2003-May 2004

Graduate Assistant, School of Information Sciences

- Provided technical support for students and faculty participating in distance education courses
- Provides research assistance to School of Information Sciences professors

Burke County Public Library System, Morganton, NC

October 2001-July 2002

Information Services Specialist

- Created the teen website
- Provided information services to patrons
- Provided circulation assistance for Adult and Children's Departments
- Created BCPL's first Teen Summer Reading Program with over 100 teens participating
- Created the Young Adult Advisory Board
- Organized monthly teen programs

South Mountain Baptist Camp, Connelly Springs, NC

summers 1995-1998, 2000

Staff Coordinator, Store Manager, Counselor

- Coordinated 20 staff members including staff teams and tasks
- Served as the public relations director for customer needs and requests
- Maintained staff schedules

Graffiti Community Ministries, New York, NY

summer 1999

Youth Director

- Directed after-school programs and summer day camps
- Coordinated community service projects
- Organized and implemented activities and studies for high school students

**PROFESSIONAL SKILLS**

- Two years experience managing the East Teen Center
- Five years experience building new facilities
- Five years experience coordinating teams
- Two years experience supervising college level work-study students and volunteers
- Five years experience developing customer service goals
- Five years experience with strategic planning
- Five years experience developing library policies
- Five years experience developing creative library programming
- Five years experience creating and teaching library courses

- Five years experience presenting to large audiences from middle school students to peer professionals and at conference workshops
- Seven years experience providing reference service in academic and public libraries
- Excellent verbal and written communication skills

## **TECHNICAL SKILLS**

- Eager to explore emerging technologies for library and individual use
- Experienced wiki editor (Mediawiki, Wetpaint and PBwiki)
- Expertise in Microsoft Office Suite, OpenOffice and iWorks 09
- Proficient in both Mac and PC environments, and standard software programs
- Experience with HTML, CSS, Dreamweaver, FrontPage and using IE and Mozilla Firefox add-ons and extensions
- Expertise in searching Gale, Ebsco and other online databases, Sirsi-Dynix and other ILS catalogs, DIALOG and the Internet

## **HONORS AND AWARDS**

- Pikes Peak Library District Leadership Award, 2008
- Nominated for Colorado Springs Rising Business Stars, 2007
- Pikes Peak Library District Super Merit Award, 2006
- Commendation for Outstanding Contributions, Burke County Public Library, 2002
- Elizabeth D. Gilbert Fellowship in Library Science, Berea College, 2002
- Hilda Welch Wood Achievement Award for Excellence, Berea College, 2001
- Mary Macauley Smith Award for the Humanities, Berea College, 2001
- Service Award for Berea College Theater, 1999
- Morgan Award for Berea College Theater, 1998

## **PUBLICATIONS AND PRESENTATIONS**

### Publications

Carpenter, Jill and Christen Caton. "Booktalking: wicked cool advertising for your library." *Thinking Outside the Book: essays for innovative librarians*. Carol Smallwood, ed. Jefferson, NC: Mcfarland. pp. 107-109.

Carpenter, Jill. "Building the Dream Teen Space." *Thinking Outside the Book: essays for innovative librarians*. Carol Smallwood, ed. Jefferson, NC: Mcfarland, 2008. pp. 212-214.

### Presentations

"Booktalking the Blue Spruce Nominees," Colorado Teen Literature Conference, 2005 and 2006

"Booktalking Nonfiction," Colorado Teen Literature Conference, 2006 and 2007

"Building a Teen Center," Colorado Teen Literature Conference, 2007

"Teen Programming" CliC Programming Workshop, 2007

"Dynamic Teen Programming," Colorado Teen Literature Conference, 2008

"Teen Writing Groups," Colorado Teen Literature Conference, 2008

## **PROFESSIONAL MEMBERSHIPS**

- American Library Association, 2004-2008
- Young Adult Library Services Association, 2004-2008
- Colorado Young Adult Advocates in Libraries, 2004-2008

## **CONFERENCES ATTENDED**

- Panelist, Tennessee Library Association, 2004
- ALA Annual, 2005, 2007
- Internet Librarian, 2007, 2008
- Presenter, Colorado Teen Literature Conference, 2005, 2006, 2007, 2008
- Library Camp of the West, 2007